



DEADLINE: OCTOBER 31 OF CURRENT BREEDING YEAR. 100.00 LATE FEE IF POSTMARKED OR SUBMITTED ELECTRONICALLY MORE THAN 10 DAYS LATE.

STALLION SERVICE REPORT INSTRUCTIONS

The ASHBA recommends that stallion owners require written breeding contracts with mare owners and/or their authorized agents.

The owner or manager of a registered American Saddlebred stallion which has been bred to any registered American Saddlebred mare(s) during a breeding season must submit a Stallion Service Report on a form acceptable to the ASHBA no later than October 31 of the year during which the stallion is bred. For stallions where ownership has changed during the breeding year or where frozen semen with ownership rights has been retained, a separate stallion service report must be submitted by each ownership entity. Information to be included:

1. Registration number and complete name of each mare bred
2. Name of each mare owner
3. All dates mare was bred, and/or represented to have been bred in the case of transported semen (mare must be listed separately for each embryo and/or oocyte transplant.)
4. Method of service:
 - transported semen (frozen or fresh cooled)
 - natural cover
 - artificial insemination
 - pasture breeding and dates mare was confined with stallion
5. Signatures of all persons authorized to sign breeder's certificates for the listed mares
6. Signature of the person preparing the report (**The forgery or signing on behalf of any person without proper authority is a violation of the Registry of the ASHBA rules and regulations**)

***Please note that unless the column marked "Withhold Breeder's Certificate" is checked, completion of this report also suffices as the Breeder's Certificate for each breeding listed that is not checked. Registration of foals from these breedings will be processed without a separate Breeder's Certificate. If this section is checked then a separate Breeder's Certificate will need to be submitted along with the application for registration for each foal.**

Include all information requested. If you do not have complete information by October 31, please submit your report and include the information available and you may submit an amendment to your report at a later date. Penalty fees may apply. See Late Fees below.

Should the stallion owner or manager fail to file a Stallion Service Report for a breeding season, any foals produced by the stallion and owned by the stallion owner and/or authorized manager bred in the breeding season for which the Stallion Service Report was not filed will not be eligible for registration until the Stallion Service Report has been filed for such breeding season with the Registry and the penalty fee paid.

If a registration application for a foal is received by ASHBA and the name of the mare does not appear on the Stallion Service Report, an amended Stallion Service Report must be filed by the person authorized to sign the Stallion Service Report.

LATE FEES: A \$100 late fee will be imposed for reports that are more than 10 days late. Prior to December 31 of the breeding year, the ASHBA may accept up to three amendments to add mares to a previously submitted stallion service report without imposing a penalty fee. Thereafter, a penalty fee of \$20 will be imposed for each mare added to a stallion service report per breeding season.

Information submitted on the Stallion Service Report will not be released without written authorization from the stallion owner or manager.

Refer to Section III of the "Rules & Regulations for Registration & Transfer of the American Saddlebred Horse" for complete information for stallion owners and managers.

See Section XIII.(f) regarding Hearings, Violations and Penalties:

Failure of a stallion owner or manager to supply a Stallion Service Report to the ASHBA by October 31 of the current breeding season, or making a false or fraudulent statement on the Stallion Service Report, shall be in violation of the rules of the Registry of the ASHBA.

Return completed form (on or before October 31) by email to registry@saddlebred.com, fax to 859-259-1628 or mail to:

**ASHBA
4083 Wing Commander Way, Suite 50
Lexington, KY 40511**