

# AMERICAN SADDLEBRED REGISTRY, INC.

Tuesday, August 6, 2019 at 4:00 p.m. ET

By tele-conference

## MINUTES

**ASR Directors Present:** Sandra Currier President, Susan Aschenbrenner, Elisabeth Goth, Todd Graham, Missy Hughes Smith, Emily Lee, Scott Matton, Donna Pettry-Smith, Karen Richardson, Matt Shiflet, Kim Skipton, Jenny Taylor, Owen Weaver and Brian Curran Past President.

**Others Present:** Lisa Duncan Registrar and Katriona Adams Assistant Registrar.

### **I. Roll Call/Establish Quorum/Adopt Sturgis Rules of Order/Consider Agenda**

Ms. Currier called the meeting to order at 4:03 p.m. ET and Ms. Duncan called the roll. A quorum was present. Ms. Goth made a motion to adopt Sturgis Rules of Order, Ms. Aschenbrenner seconded and the motion was passed. Ms. Richardson made a motion to adopt the agenda, Ms. Goth seconded and the motion was passed.

### **II. President's Report**

#### **a. Transfer Rule for 501 (c) (3) rescue organizations**

Ms. Currier reported on a case where a rescue organization took 8 to 10 horses and three of those horses are not registered, however, the sires and dams have been identified by DNA testing. Ms. Currier noted that currently the registry does not charge for transfers of ownership for 501 (c) (3) rescue organizations. A discussion took place regarding continuing this practice or perhaps charging half of the transfer fee. Staff estimated that we have approximately 25 to 30 of these cases each year. After discussion the board agreed not to make any changes to this rule.

#### **b. Fundraising for 501 (c) (5) organizations**

Ms. Currier asked the Board to consider ways in which we can partner or help the Equine Welfare Committee to fundraise. The committee is currently working on a project to gather up halters from famous horses and auction them. Ms. Aschenbrenner noted that as a private member you could make donations directly to the Equine Welfare Fund.

#### **c. Hunter Sweepstakes Update**

Ms. Currier reported that we had very few horses entered in the Hunter Sweepstakes and accordingly the Sweepstakes Committee has extended the deadline to September 16<sup>th</sup>.

### **III. Registrar's Report**

#### **a. Registry Statistics as of July 31, 2019**

Ms. Duncan reported that we received 969 registrations year to date which is an increase of 135 registrations compared to 2018. We completed 798 registrations year to date which is a decrease of 2 registrations compared to 2018. A report of the breakdown by foal crop is also included. We completed 1608 transfers year to date which is a decrease of 53 transfers completed compared to 2018. We received 1536 transfers year to date which is a decrease of 98 transfers received compared to 2018.

### **IV. Consideration of Draft Minutes of July 12, 2019 Meeting**

Ms. Skipton made a motion to approve the draft minutes of the July 12, 2019 ASR Board of Directors Meeting as presented, Ms. Hughes Smith seconded and the motion was passed with all in favor.

### **V. Executive Director Compensation**

Ms. Currier reported that she has been in discussions regarding the Executive Director and the Registry. They are proposing that the Executive Director review current jobs and programs that are essential to the Registry, that the Registry President be included in the quarterly performance reviews of the Executive Director and that the Executive Director have monthly meetings with the Registry President and the Registrar. After a lengthy discussion Ms. Goth made a motion for the Registry to continue paying 10% of the Executive Director's salary, Ms. Lee seconded. A discussion ensued regarding the proposed salary amount, job description and qualifications. Some felt that this decision should wait until we know the exact salary. A suggestion was made to amend the motion for the Registry to pay 10% of the Executive Director's salary as long as it is not more than the current amount being paid. Ms. Goth agreed to amend her motion as suggested, Ms. Lee seconded the amended motion which passed with no objections and no abstentions.

### **VI. Resumption of Committee Work**

Ms. Currier reported that she has been in discussions with Walt Robertson regarding our Bylaws and he will work with the Bylaws Committee to do a complete review of the Registry Bylaws.

### **VII. Other Business**

Ms. Currier reported that we have a request from the UPHA to contribute \$2,500 towards the cost of the 2020 UPHA & ASHA Convention. After discussion, Mr. Graham made a motion to contribute the \$2,500 requested, Mr. Shiflet seconded and the motion was passed with all in favor.

Mr. Matton questioned why the Registry was included in the ASHA Code of Conduct without being reviewed and approved by the Registry Board. Concerns were raised about the possible repercussions of this for both the ASHA and the Registry. The Registry already its own rules and procedures for addressing rule

violations. After a lengthy discussion, Ms. Richardson made a motion to ask the ASHA to remove the Registry from the ASHA Code of Conduct because we already have our own rules covering violations and code of conduct, Ms. Skipton seconded and the motion was passed by a majority vote. Mr. Graham and Ms. Taylor abstained from the vote and Ms. Currier abstained from the vote since there was not a tie. Ms. Currier will ask Mr. Mount to remove the Registry from the ASHA Code of Conduct.

Ms. Duncan reported that she has been working with USEF on a report to track transfers from the time they come in the door to the time they leave and also on a pending report indicating what is needed to complete pending transactions starting with a report for transfers and then one for registrations. The cost estimate for both items is \$1,437.50. Since this amount is higher than \$1,000 and is not already included in the budget, we need approval from the Finance Committee. Since all Finance Committee member were present, the committee voted to approve the funds to cover these items.

#### **VIII. Adjournment**

With no other business, Ms. Skipton made a motion to adjourn, Mr. Matton seconded and the motion was passed. The meeting was duly adjourned at 5:28 p.m. ET.

Submitted by: *Katriona Adams*  
Assistant Registrar