



AMERICAN SADDLEBRED REGISTRY, INC.

**Board of Directors Meeting
Monday, October 30, 2017 at 10:00 a.m. ET
USEF Office, Lexington, Kentucky & by tele-conference**

MINUTES

Directors Present: Susan Aschenbrenner, Brian Curran, Sandra Currier, Elisabeth Goth, Gail Kline, Emily Lee, Scott Matton, Margaret McNeese, Karen Richardson, Matt Shiflet, Jenny Taylor, Owen Weaver and Judy Werner.

Others Present: R. Allen Norvell of Blue & Co, LLC, Rob Brewer of Raymond James, Lisa Duncan Registrar and Katriona Adams Assistant Registrar.

I. Roll Call/Establish Quorum/Adopt Sturgis Rules of Order/Consider Agenda
Mr. Curran, ASR President, called the meeting to order at 10:07 a.m. ET and asked Ms. Adams to call the roll. A quorum was present. Ms. Goth made a motion to adopt Sturgis Rules of Order, Ms. Richardson seconded and the motion was passed with all in favor. Ms. Goth made a motion to adopt the Agenda, Mr. Matton seconded and the motion was passed with all in favor.

II. Treasurer's Report / Financials

a. Audit Report

R. Allen Norvell of Blue & Co, LLC provided the Independent Auditors' Report for the year ending December 31, 2016. He explained Management's Responsibility for the Financial Statements and the Auditors' Responsibility as well as the Opinion which read: "In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Registry as of December 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America." Mr. Norvell also explained that there are some recently issued accounting standards that might affect the Registry. The Registry is presently evaluating the effects that these ASU's will have on it future financial statements, including related disclosures. Dr. McNeese made a motion to approve the Audit Report as presented, Ms. Currier seconded and the motion was passed with all in favor.

b. Investment Report

Rob Brewer of Raymond James reported it's been a better than average year for investments, short term interest rates are rising, CD rates have moved so that you can get 1 to 1 ¼ percent within six months. He recommended that the Registry consider putting some money from the Futurity account in short term CD's.

c. Treasurer's Report

Ms. Aschenbrenner asked everyone to look over the Registry Financial Statements as of September 30, 2017 and let her know if there were any questions. Mr. Curran asked for her opinion on moving some money to 90 day CD's. This led to a lengthy discussion with several suggestions from Directors. The financial statements were also discussed. Ms. Kline made a motion to have the Finance Committee look into 90 day CD Investments for the Futurity account and all relevant fees in a timely manner, Ms. Goth seconded and the motion was passed with all in favor. Ms. Goth questioned why the amount under RJ Investment differed by approximately \$10,000 to the amount under Unrestricted Net Assets. Staff will look into this. Ms. Goth made a motion for the ASR Finance Committee to also look at whether we should take some of our unrealized gain and move it over to CD's, Ms. Werner seconded and the motion was passed with all in favor. The Financial Statements were discussed after which Ms. Richardson made a motion to approve the Treasurer's report, Ms. Currier seconded and the motion was passed with Ms. Goth abstaining.

III. Consideration of Draft Minutes of July 3, 2017 ASR Board Meeting

Ms. Weaver asked for a correction to the draft minutes of the July 3, 2017 Board meeting under Section III. b. and c. to reflect that she abstained from voting on consideration of draft minutes for the March 9th and March 21st ASR Board of Directors meetings. Dr. McNeese made a motion to approve the corrected sections of the January 19th meeting and the minutes of the March 9th and March 21st meetings with the changes requested by Ms. Weaver, Ms. Currier seconded and the motion was passed with Ms. Kline, Ms. Weaver and Ms. Goth abstaining.

IV. President's Report

Mr. Curran provided a brief report. He noted that the ASR Board would have its next meeting in Lexington in February 2018. Suggestions were made to have the next meeting at the UPHA Convention in Amelia Island, Florida. After some discussion, a motion was made and seconded to have the next meeting at the UPHA Convention and have the organizational meeting of the 2018 Board by tele-conference 10 days later. The motion passed with 8 in favor and 4 abstaining. Election of 2018 Officers will take place at the organizational meeting.

V. Registrar's Report

a. Registry Statistics as of September 30, 2017

Ms. Duncan noted that we are down 107 on transfers completed compared to the end of September of last year. Our Transfers Associate resigned and we have hired a new staff person, Joan Smith, who worked for us before. Registrations completed are up by 163 compared to the same time last year. A question was raised regarding DNA which led to a discussion regarding the database. Ms. Adams explained that with the new database, some of the data is not carrying over to the lab's website and so has to be manually submitted and is slowing down the process. A discussion took place regarding this matter with concerns being raised about registry requests for the database not being addressed. Ms. Duncan noted that Half Saddlebreds have not been added to the new database yet. The Registry Comparison report was discussed and it was noted that the numbers reported under Number pending from month are still subject to verification. Staff ran some reports and did some investigation and found that these numbers are inaccurate. USEF had indicated that they would try to run a list of these pending registrations so that staff could help determine what programming needs to be corrected. Dr. McNeese asked if we could find out how many hits the Registry sections of the website get as opposed to the Association. Ms. Taylor asked for previous years statistics. Ms. Duncan will send her statistics for the last 10 years. The database pending list will also be sent to the Board.

b. First Time Breeders

Ms. Duncan noted that we have 25 stallions in the First Time Breeder Program for 2018. We are waiting on a photo for one of those stallions for the Journal article.

c. The Journal

Ms. Duncan reported that a new committee has been appointed to work on the Journal this year. Committee members are Lisa Duncan Chair, Kim Skipton, Cynthia Lowell and Michelle Krentz. Ms. Kline asked if we could get the number of paid ads for this year versus last year.

VI. ASR Nominating Committee Report

Mr. Matton reported that he was pleased with the quality of candidates considered by the ASR Nominating Committee. The Board discussed the nominations from the committee and a motion was made and seconded to approve the slate as presented. It was noted that Matt Shiflet's term is also expiring as an ASHA Director and so the Board agreed to withdraw the previous motion. After discussion, Ms. Currier made a motion to elect Kim Skipton and Matt Shiflet as At-Large Directors for three year terms commencing February 2018, Ms. Werner seconded and the motion was passed with all in favor. It was noted that it has been the practice since the transition to three-year terms that the Chair of the ASR Nominating Committee provides input on the two ASHA Directors to be nominated to serve on the ASR Board of Directors. Accordingly, Mr. Matton will contact the Chair of the ASHA Nominating Committee for Officers.

VII. Registry Committee Proposals

Ms. Duncan explained a rule change recommended by the Registry Committee as follows:

F. ~~FREE~~ EXEMPT CORRECTIONS

Within thirty (30) days from the time the Certificate of Registration is mailed from the Registry office, for no additional charge, the owner may return the certificate to the Registry for correction of inaccuracies, accompanied by necessary documentation for the change. Such corrections do not include name changes. *For markings and color corrections for new registrations, the owner may return the certificate, for no additional charge, if submitted within twelve (12) months of the foaling date. Current color photos must accompany the certificate.*

Ms. Goth made a motion to approve this proposed rule change, Ms. Kline seconded and the motion was passed with all in favor.

Ms. Duncan explained the following rule change requested by the Equine Welfare Committee and by the Registry Committee:

C. 4-H FOUNDATIONS/ ASSOCIATION YOUTH CLUBS/HUMANE SOCIETIES/THERAPEUTIC RIDING CLUBS

4-H Foundations, Association Youth Clubs, Humane Societies, and Therapeutic Riding Clubs, provided proper verification of the group's authenticity is presented to and accepted by the Registry, are exempt from transfer of ownership fees for horses being transferred into their ownership. *a. Therapeutic Riding Clubs must be nationally accredited by the Professional Association of Therapeutic Horsemanship International. b. Humane Societies and nonprofit rescue organizations must be in good standing and exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.* However, they are subject to any fees required to register a horse not previously registered, or for transfer to a new ownership.

Ms. Currier made a motion to approve this proposed rule change, Ms. Goth seconded and the motion was passed with all in favor.

VIII. Sport Horse Committee Request

Ms. Adams explained a proposal from the Sport Horse Committee to begin recognizing all divisions recognized by a national discipline governing body beginning with the 2018 competition year. This would primarily affect lower level classes and would support the Registry's mission of administering the recognition associated with the breed. Ms. Goth made a motion to approve this request, Ms. Currier seconded and the motion was passed with all in favor.

IX. Other Business

A question was raised as to why we don't have a Futurity Program for Hunt Seat and for Western for four-year olds. A suggestion was made to bring this up at the joint ASHA/ASR Board meeting. The Convention was discussed further after which, Ms. Kline made a motion to have Ms. Duncan go to the convention for the shortest time possible to cover the Registry related meetings and fulfill her role as Registrar, Ms. Goth seconded and the motion was passed with all in favor.

X. Adjournment

With no further business raised, Mr. Matton made a motion to adjourn the meeting, Mr. Shiflet seconded and the meeting was duly adjourned at 12:40 p.m. ET.

Submitted by: *Katriona Adams*
Assistant Registrar